

AGENDA - REGULAR PUBLIC MEETING

MARCH 28, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you face the stage in the Lynch Gym. If that exit is blocked, proceed to the rear of the gym and exit the three doors turning left, and proceed to the main entrance.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Acknowledge the 2nd Quarter High Honor students at 8:00 p.m.
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

MARCH 28, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 133 through 138 be approved.

Roll Call:

133. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
3/28/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
4/4/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
4/25/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business/ Budget Hearing

134. that the Board approve the minutes and attachments of the March 14, 2016 Regular Public Meeting and Executive Session I. **(attached)**

135. that the Board approve the 2nd reading of the following new policy: **(attached)**

5337	Service Animals
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136. that the Board approve the 1st reading of the following revised Policy and Regulation: **(attached)**

5141.21 Policy	Administering Medication
5141.21 Regulation	Administering Medication

137. that the Board approve the 1st reading of the following new Exhibit: **(attached)**

5141.21 Exhibit	Authorization for Release of Information for Administration of Medical Marijuana
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138. that the Board approve the following changes in the 2015-2016 Student Calendar due to the unused emergency closing days:

Monday, June 20, 2016 - dismissal @ 12:30pm for students

Tuesday, June 21, 2016 - dismissal @ 12:30pm for students

Final day of school for students will be Tuesday, June 21, 2016

II. HUMAN RESOURCES
Mr. John Shahdanian

MARCH 28, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 110 through 111 be approved.

Roll Call:

110. that the Board accept, with regret, the letter of retirement dated March 14, 2016, from Ms. Mary Alice Rossi, Teacher, effective June 30, 2016. **(attached)**
111. that the Board accept the letter of resignation dated March 17, 2016, from Mr. John Darmochwal, Assistant Maintenance Person, effective April 16, 2016. **(attached)**

III. STUDENT DEVELOPMENT
Mr. John Shahdanian

MARCH 28, 2016

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 13 through 13 be approved.

Roll Call:

13. that the Board approve the Tenafly Nature Center, for an “in-school” field trip at the T. Baldwin Demarest Elementary School, in April, 2016.

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

MARCH 28, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 35 through 36 be approved.

Roll Call:

35. that the Board approve the facilities request from the Old Tappan Borough Recreation Summer Camp (Serendipity) to use the All-Purpose, Gym and bathrooms at the T. Baldwin Demarest Elementary School, on an as-needed basis during inclement weather, from July 11, 2016 through July 28, 2016 (Mondays through Thursdays), from 9:00am to 1:00pm.
36. that the Board approve the facilities request from Skyhawks Sports Academy, to use the All-Purpose, Gym and bathrooms at the T. Baldwin Demarest Elementary School as an extension to the Old Tappan Borough Recreation Summer Camp Serendipity, on an as-needed basis during inclement weather, from July 11, 2016 through July 29, 2016 (Mondays through Fridays), from 1:00pm to 4:00pm.

V. FINANCE & BUDGET
Mr. Kurt Linder

MARCH 28, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 127 through 132 be approved.

Roll Call:

127. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional March, 2016** bills in the amount of **\$69,413.86** for the current expense. **(attached)**
128. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), The School Business Administrator/Board Secretary is authorized to release the warrants for payments of **re-issued checks** in the amount of **\$261.02** for the current expense. **(attached)**

EXPLANATION: these checks were previously approved by the Board of Education, but were damaged in the mail and need to be re-issued.

129. that the Board approve the **February, 2016** Transfers. **(attached)**
130. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **February, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2015-2016 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

131. that the Board approve the **February, 2016** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
132. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **February, 2016** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____